

Date May 6, 2024

**APPROVING DES MOINES FIRE DEPARTMENT AND  
CHPCOMMUNITY BUSINESS ASSOCIATE AGREEMENT**

**WHEREAS**, the City of Des Moines Fire Department was contacted by the Iowa Falls Prevention Coalition (IFPC) regarding a state-wide falls screening program to increase the number of fall risk screening happening across Iowa; and

**WHEREAS**, the Fire Department is interested in participating in the IFPC program by providing client information to IFPC for referrals to fall prevention program services; and

**WHEREAS**, the Fire Department and CHPcommunity doing business as Iowa Community HUB, a nonprofit organization running the IFPC, have negotiated a Business Associate Agreement, on file in the office of the City Clerk, to provide protection to the City for the client information to be shared as part of the IFPC program; and

**WHEREAS**, the Fire Chief recommends approval of said Agreement, and requests authority to consider, approve and execute similar Business Associate Agreements for this and comparable purposes in the future.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Des Moines, Iowa, that:

1. The Business Associate Agreement between the City of Des Moines and CHPcommunity d/b/a Iowa Community HUB, in form on file in the office of the City Clerk, is hereby approved, and the Fire Chief is hereby authorized and directed to execute said Agreement on behalf of the City for the purpose of providing client information to IFPC for referrals to fall prevention program services.
2. The Fire Chief is further directed to administer said Agreement on behalf of the City, and is authorized to consider, approve, and execute Business Associate Agreements for this and comparable purposes in the future following review and approval as to form by the Legal Department.

(Council Communication No. 24- 179)

Moved by \_\_\_\_\_ to adopt.

APPROVED AS TO FORM:

Second by \_\_\_\_\_.

/s/ Glenna K. Frank  
Glenna K. Frank, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED			APPROVED	
_____ Mayor				

**CERTIFICATE**

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk