

COUNCIL COMMUNICATION

	Number:	20-004	Meeting:	January 13, 2020
	Agenda Item:	51B	Roll Call:	20-0095
	Submitted by:	Dana Wingert, Chief of Police		

AGENDA HEADING:

Approval to award the Impound Towing and Storage contract to Crow Automotive Services, Inc. d/b/a Crow Tow, 826 S.E. 21st Street, Des Moines, IA 50317, (Randy Crow, President).

SYNOPSIS:

The present impound towing and storage contract expired December 31, 2019. At the Police Department's request, City Procurement issued a Request for Bid (#N20-83) to local towing companies in November 2019. The bid specifications included a mandatory pre-bid submission meeting to address any questions or concerns, which was attended by three (3) vendors, including Crow Tow and G & S Services. Procurement received two (2) bid responses; Crow Tow and G & S Services. Each proposal was scored and analyzed based on submitted pricing for impound services. This resulted in Crow Tow being identified as the lowest compliant bidder.

FISCAL IMPACT:

Amount: Estimated annual payment is \$375,000 to Crow Tow. Costs will vary depending on the number of vehicles towed from public property.

- Impounded vehicles that remain unclaimed are sold at public auction with the State of Iowa receiving any profits or covering any losses associated with the auction of abandoned vehicles. This makes the impound and storage contract essentially cost neutral, apart from non-reimbursable towing costs.
- The City is responsible for non-reimbursable towing costs, such as illegal parking, which were approximately \$30,000 in fiscal year (FY) 2019.

Funding Source: Property Management Section, Page 202 of the FY2020 Adopted Operating Budget, Department Detail.

ADDITIONAL INFORMATION:

- The contract terms are for 36 months, concluding December 31, 2022, with an optional 36-month extension upon agreement by both parties which would conclude December 31, 2025, if exercised.

- Crow Tow was awarded the previous City contract for the impound, towing, and storage in November 2014. The contract term was 36 months with two (2) additional 1-year renewal options, which concluded December 31, 2019. The services provided by Crow Tow for the Police Department during this contract have been satisfactory with minimal public complaint.

PREVIOUS COUNCIL ACTION(S):

Date: November 17, 2014

Roll Call Number: [14-1811](#)

Action: [Award](#) of impound towing and storage contract, for three years with two additional one- year renewal options, to Crow's Auto Services Inc. (Randy Crow, President) annual estimated cost \$50,000. (Nine bids mailed, two received). ([Council Communication No. 14-560](#)) Moved by Gatto to adopt. Motion Carried 7-0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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