

## COUNCIL COMMUNICATION

	Number:	<b>21-505</b>	Meeting:	<b>November 15, 2021</b>
	Agenda Item:	<b>27I</b>	Roll Call:	<b>21-1733</b>
	Submitted by:	<b>James M. Hoff, Facilities Manager</b>		

### AGENDA HEADING:

Approving an exception to the procurement ordinance request for proposals process for good cause, approving amendment to extend contract with Per Mar Security Services for on-site security services and authorizing additional funding.

### SYNOPSIS:

Approving an exception to the procurement ordinance request for proposals process for good cause, approving amendment to extend the provision of security services with Per Mar Security Services and increasing funding for the contract for on-site security services in the amount of \$150,000 to Per Mar Security Services (Brian Duffy, President, 1910 E Kimberly Road, Davenport, Iowa 52807).

### FISCAL IMPACT:

Amount: \$150,000

Funding Source: 2022 Operating Budget, City Manager, Facilities Maintenance, G001 CM030000, Page 27; 2021-2022 CIP, Page 44, Dico Site Improvements, MS023.

### ADDITIONAL INFORMATION:

- On October 18, 2021, the City of Des entered into a contract with Per Mar Security Services to provide temporary security services at the following municipal facilities – City Hall, Argonne Armory and the Municipal Services Center. This contract expires November 30, 2021, and the extension of the Agreement requires City Council approval as the City’s costs under the Agreement will exceed \$50,000. The City needs additional time to allow time to develop new job specifications, Civil Service review, and complete the hiring process with the goal of filling these positions with new City staff. It is the intention of the City Manager and staff that extension of the Agreement until May 9, 2022, allowing for early termination by the City, will allow sufficient time to do so.
- The City Manager recommends that the procurement of the above-described services be exempt from the request for proposals process for good cause shown as set forth above, pursuant to Section 2-710(b) of the Municipal Code of the City of Des Moines.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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