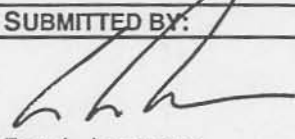


OFFICE OF THE CITY MANAGER
DES MOINES, IOWA

ITEM 72

CITY COUNCIL COMMUNICATION 96-065
FEBRUARY 19, 1996 AGENDA

SUBJECT:	TYPE:	PREPARED BY:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	SHERMAN YEHL MANAGER'S OFFICE	 ERIC A. ANDERSON CITY MANAGER

SYNOPSIS —

James J. Harkin, (0-N/R), Neighborhood Area Resource Coordinator, to Sparks, Nevada, from February 17, 1996 to February 21, 1996, to attend the National Criminal Justice Training & Assessment Institute. Topics covered will be philosophy, implementation, role of the mid-manager and supervisor, building and sustaining the community policing team, problem-solving, evaluation, service, orientation, etc.

Robert L. Beener, (0-N/R), Detective/Questioned Document Examiner, to Nashville, Tennessee, from February 18, 1996 to February 25, 1996, to attend the annual meeting of the American Academy of Forensic Sciences. The Questioned Document Section provides the most informative seminars available in the field of questioned documents. The importance of this seminar is to maintain qualification as an expert witness in the field of handwriting identification.

Drew C. Burham, (0-R), Lieutenant, to Springfield, Massachusetts, from March 1, 1996 to March 11, 1996, to attend the Smith and Wesson Armorer's School at the factory to receive training and factory certification to effect repairs on the various Smith and Wesson weapons used by Des Moines police officers.

FISCAL IMPACT —

Funding for these trips is provided for in the 1995-96 Operating Budget under Code 06-04-06, page 294.

The total expended on City travel from July 1, 1995 through February 14, 1996 is \$168,710.76.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.