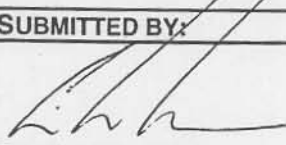


**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-068
FEBRUARY 19, 1996 AGENDA**

SUBJECT:	TYPE:	PREPARED BY:	SUBMITTED BY:
28E AGREEMENT— EMERGENCY OPERATING CENTER (EOC)	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN P. BRYAN ASSISTANT CITY MANAGER	 ERIC A. ANDERSON CITY MANAGER

SYNOPSIS —

The City is in the process of completing improvements to the Emergency Operating Center (EOC) which is to be established at Veterans Memorial Auditorium in the lower level. Before issuance of the construction contracts, a 28E Agreement is required with the Auditorium to cover rental and use of the room space.

On Wednesday, January 31, 1996, the Veterans Memorial Auditorium Board authorized execution of the 28E Agreement, with the City to pay a fixed and in-kind rental. Under the terms of the Agreement, the City will pay the Auditorium \$200 per day for each day the space is utilized for either an emergency or tabletop training. In addition, the City will provide an in-kind service of sweeping the parking lots at the Auditorium six times per year during the period of April through October.

FISCAL IMPACT —

Street sweeping cost will be absorbed in the operating budget at Public Works. Fees for usage of the Operating Center are not budgeted. These fees will be assigned as part of any total emergency operation should such occur.

RECOMMENDATION —

Approval of the 28E Agreement.

BACKGROUND —

The Emergency Operations Center (EOC) was developed at Veterans Memorial Auditorium as a result of a needs analysis coming out of the 1993 flood. During the 1993 flood event the City required an emergency center away from the risk of flooding with easy access to all sectors of the community. At that time, the City was able to utilize East High School as the Emergency Operating Center because school was not in session. After the event, however, the City began to examine options for a more permanent facility which could handle emergency operations, including staffing space for approximately 100 individuals.

As part of the project, the City will be making a number of improvements to the EOC space at the Auditorium, including bring a phone line termination point into the EOC, providing wiring into the facility, making a connection to the emergency generator, and providing emergency radio communication links. Funding for these items will come from HUD funds made available as a result of the 1993 flood event.