

OFFICE OF THE CITY MANAGER
DES MOINES, IOWA

CITY COUNCIL COMMUNICATION 96-262
JUNE 24, 1996 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
BOTANICAL CENTER GREENHOUSE ROOF REPLACEMENT	◆ RESOLUTION ORDINANCE RECEIVE/FILE	HAROLD E. SMITH CITY ENGINEER

SYNOPSIS —

On June 18, 1996, the City received bids for the Botanical Center Greenhouse Roof Replacement. Only one bid was received from United Greenhouse Systems, Inc. This report explains staff's recommendations to accept the bid.

FISCAL IMPACT —

The bid received was for \$60,217.44. There is \$64,147 remaining in CIP Account Code 601641, page 158. This bid is within that budget.

RECOMMENDATION —

Award of this construction contract to United Greenhouse Systems, Inc.

BACKGROUND —

The following is staff's response explaining possible reasons for receiving only one bid:

- This is specialized construction consisting of replacing greenhouse roofs and walls with Lexan panels. Plans and specifications were mailed to four contractors from a list provided by the Botanical Center staff of potential bidders. Two other contractors requested plans, making a total of six plan holders, all bidding as prime contractor.
- Calls were made to the five plan holders who did not submit bids. One response was that they did not serve this territory. One of the contractors who requested plans is one who picks up plans for most of our projects, but never bids them. The other contractor who requested plans does not do this type of work. The remaining contractors on the Botanical Center's list of possible bidders have not responded to staff inquiries.