

**OFFICE OF THE CITY MANAGER  
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-299  
JULY 22, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	MARTIN K. FREDERICKSON FINANCE DIRECTOR

**SYNOPSIS —**

**Cheryl Campos, (0-R), Applications Specialist**, to Bloomington, Minnesota, from August 5, 1996 to August 9, 1996, to attend a public housing seminar sponsored by Nan McKay entitled Public Housing Overview: Eligibility and Rent Calculation. Attendees will receive formal training regarding eligibility requirements, managing the waiting list, and unit offers.

**Brian Bennett, (0-N/R), Agronomist**, to Denver, Colorado, from August 17, 1996 to August 21, 1996, to attend the 10th Annual Residuals & Biosolids Management Conference sponsored by the Water Environment Federation. Topics include methodology to increase awareness of public/media on biosolids issues, 503 regulations, land application, biosolids production, public education issues, storage case studies, dewatering methods, digestion options, optimizing operations, successful marketing of biosolids, and determining biosolid costs, as well as networking with other professionals in the field.

**John L. Scarpino, (0-N/R), Police Sergeant**, to Albuquerque, New Mexico, from August 18, 1996 to August 23, 1996, to attend a five-day training conference sponsored by the Western States Vice Investigators Association and the Albuquerque Police Department. This conference is designed to provide effective and topical training for police officers, investigators, and supervisors as well as middle level managers and prosecutors. This forum encourages members to gather with colleagues from across the United States and Canada to discuss the latest trends and strategies in Vice Crime Enforcement. Course curriculum will include: Undercover Operations, Child Pornography, Cellular Phone Investigation, Street Prostitution, Pimping, Escort & Outcall Investigations, etc.

**Michael D. Klingsick, (0-R), Owned Housing Administrator**, to Orlando, Florida, from October 5, 1996 to October 9, 1996, to the National Association of Housing and Redevelopment Officials (NAHRO) 1996 National Conference and Exhibition. Topics include deregulation of public housing, return of flexibility and decision-making to the local level, maximizing resources, the importance of partnerships and collaborations, affordable housing, HUD consolidated planning, team management, enhancing productivity, coping with change, and dealing with difficult people.

**FISCAL IMPACT —**

Funding for these trips is provided for in the 1996-97 Operating Budget under Code 03-02-02-03, page 151, Code 02-02-03-03, page 100, Code 06-04-06, page 311, and Code 03-02-02-03, page 151, respectively.

The total expended on City travel from July 1, 1996 through July 17, 1996 is \$36,846.38.

**RECOMMENDATION —**

Approval.

**BACKGROUND —**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.