

**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-314
JULY 22, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
EMPLOYEE ASSISTANCE PROGRAM CONTRACT RENEWAL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	LYNN LESLIE CIVIL SERVICES/PERSONNEL ADMINISTRATOR

SYNOPSIS —

The EAP has submitted a new standard contract which updates the language of the previous standard contract and provides for an annual service fee as did the prior contract. Written notice will be given at least 45 days prior to the effective date for a change in the annual rate. No significant changes over the previous contract are embodied in this revision.

FISCAL IMPACT —

The cost of services for May 1, 1996 through April 30, 1997 is \$22,800 (\$12 times 1,900 employees) which is a \$3,800 increase, or \$2 per employee, over the prior year. Funds are provided in the Employee Benefits Account of the Trust and Agency Fund.

RECOMMENDATION —

Approval.

BACKGROUND —

Since 1989 the City has contracted with the Employee Assistance Program (EAP) of Employee and Family Resources (formerly National Council on Alcoholism) for counseling services for City employees. Confidential services are provided at no cost to employees and their family members for initial assessment and referral for a variety of personal problems including family, marital, financial, work-related, legal, emotional, alcohol/drug concerns, or other problems that interfere with daily living.