

**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-327
AUGUST 5, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
SURVEY OF DES MOINES FOURSQUARE AND BUNGALOW HOMES 1907-1920	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JIM GRANT COMMUNITY DEVELOPMENT DIRECTOR

SYNOPSIS —

On the August 5, 1996, Council agenda there is a roll call for the City of Des Moines to enter into an agreement with James E. Jacobsen, d/b/a History Pays, to provide professional services in the preparation of a survey of Des Moines Foursquare and Bungalow Homes 1907-1920 in the amount of \$25,000.

FISCAL IMPACT —

1996 Community Development Block Grant (CDBG) funds in the amount of \$25,000 will be used to fund the survey.

RECOMMENDATION —

Approval.

BACKGROUND —

The Community Development Department submitted an application for 1996 CDBG funding in August 1995 to provide professional services for a historical consultant to conduct a survey of Des Moines' Foursquare and Bungalow Homes. The City's adopted Community Preservation Plan identified the need for preservation of these two architectural types which were an integral element in Des Moines' development just after the turn of the century. However, the City does not have a comprehensive survey of these two types or a contextual background of their development in the City. Both of these items are necessary in order to rehabilitate and preserve these architectural resources in the use of federal funding to accomplish such. It was the intent to request the funds to accomplish the previously-mentioned survey.

On November 20, 1995, by Roll Call No. 95-4403, the City Council approved the allocation of \$25,000 in 1996 CDBG funding to hire a consultant to complete the survey. On January 22, 1996, by Roll Call No. 96-305, the City Council approved the CDBG Work Program and Terms and Conditions for using the funds, and authorized their expenditure.

The Community Development Department prepared a Request for Proposals (RFP) and requested the Purchasing Division to solicit bids from consultants to conduct the survey. The Purchasing Division mailed 12 invitations to bid and received three before the required deadline. Community Development Department staff reviewed the bid proposal based on the criteria given in the RFP and recommended the selection of James Jacobsen, d/b/a History Pays, to receive the award. On July 15, 1996, by Roll Call No. 96-2518, the City Council approved the award of bid to History Pays. The Community Development Department was then directed to prepare an Agreement for Professional Services with

approval of the form of agreement by the City Legal Department. The Community Development Department now recommends that the City enter into this agreement by signature of the Mayor.

Because the funding of this survey is to come exclusively from CDBG funds, the realm of intensive portions is restricted to the HUD-eligible areas of the City, while general contextual findings will include the entire City. It was the initial intent to include additional funding from the State Historical Society so the intensive portion would cover the entire City; however, application for such funds was denied on a competitive basis.