

OFFICE OF THE CITY MANAGER
DES MOINES, IOWA

CITY COUNCIL COMMUNICATION 96-402
SEPTEMBER 16, 1996 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
OPERATING EMERGENCY— SOUTH SIDE LIBRARY AIR CONDITIONER COMPRESSOR	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	ARTHUR C. GOODALE PURCHASING AGENT

SYNOPSIS —

On August 23, 1996, late in the afternoon, the compressor for the air conditioning system at the South Side Library failed. Since we are still in the air conditioning season, it was urgent that this compressor be replaced.

FISCAL IMPACT —

A purchase order was issued to Stroh Corporation in the amount of \$7,100 for the compressor which was taken from Air Quality Improvements in the Capital Improvements Program, on page 108, Index Code 349340.

RECOMMENDATION —

Receive and file.

BACKGROUND —

Under §2.88(b) of the Municipal Code, the City Manager may authorize the Purchasing Agent to purchase, in the open market without filing a requisition or estimate, and without advertising, any supplies or material for immediate delivery to meet bona fide operating emergencies if individual amounts do not exceed \$25,000.

The City Manager is required, at the next immediate meeting, to formally communicate the emergency expenditure to City Council.

In this case, although a formal published bid process was not followed, the Library obtained three quotations for replacement of the compressor. Stroh Corporation submitted the lowest quotation.