

**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-407
SEPTEMBER 23, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
PROFESSIONAL SERVICES AGREEMENT— RIVER BEND NEIGHBORHOOD NATIONAL REGISTER OF HISTORIC PLACES NOMINATION PHASE II	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JIM GRANT COMMUNITY DEVELOPMENT DIRECTOR

SYNOPSIS —

This Professional Services Agreement will allow the City of Des Moines to hire William C. Page, Public Historian and Preservation Planner, to provide professional services for the River Bend Neighborhood National Register of Historic Places Nomination Phase II project in the amount of \$27,000.

FISCAL IMPACT —

Of the 1996 Community Development Block Grant (CDBG) Funds, \$30,000 will be used to fund the nominations project.

RECOMMENDATION —

Staff recommends approval of the roll call and the signing of the Agreement for Professional Services by the Mayor.

BACKGROUND —

The Community Development Department submitted an application for 1996 CDBG funding in August 1995 to provide professional services of a historic preservation consultant in preparing nominations to the National Register of Historic Places for two districts and 18 properties located in the River Bend Neighborhood. This project is the second phase of a project to prepare nominations for properties and districts that have been identified in *Toward a Greater Des Moines*.

On November 20, 1995, by Roll Call No. 95-4403, the City Council approved the allocation of \$30,000 in 1996 CDBG funding to hire a consultant to complete the survey. On January 22, 1996, by Roll Call No. 96-303, the City Council approved the CDBG Work Program and Term and Conditions for using the funds and authorized their expenditure.

The Community Development Department prepared a Request for Proposals (RFP) and requested the Purchasing Division solicit bids from consultants to conduct the survey. The Purchasing Division mailed 12 invitations to bid and received two before the required deadline. Community Development Department staff reviewed the bid proposal, based on the criteria given in the RFP, and recommended the selection of William C. Page, Public Historian and Preservation Planner, to receive the award. On July 15, 1996, by Roll Call No. 96-2517, the City Council approved the award of bid to William C. Page. The Community Development Department was then directed to prepare an Agreement for Professional Services with approval of the form of the Agreement by the Legal Department. The Community Development Department now recommends that the City enter this Agreement by signature of the Mayor.