

**OFFICE OF THE CITY MANAGER  
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-418  
SEPTEMBER 23, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	MARTIN K. FREDERICKSON FINANCE DIRECTOR

**SYNOPSIS —**

**Tom Trimble, (0-N/R), Sergeant**, to Winterhaven, Florida, from January 26, 1997 to January 31, 1997, to attend training sponsored by Northwestern University. The first-line supervisor will be presented with the most recent and advanced evidence-processing techniques and provided with hands-on training in same. Such instruction is viewed as mandatory for the sergeant's direction of employees' efforts and evaluation of crime scene work product. Cost of travel is \$1,441.

**John Leporte, (0-R) Senior Police Officer**, to Milwaukee, Wisconsin, from October 6, 1996 to October 11, 1996, to attend training sponsored by the University of Wisconsin, which will enhance the program development knowledge of the Management Information Systems (MIS) Unit. This school teaches advanced programming skills and link development that can be used to better use the existing packaged software in the Department and create better, user friendly, custom programs developed for law enforcement purposes quickly and efficiently. Cost of travel is \$2,368.

**FISCAL IMPACT —**

Funding for these trips is provided for in the 1996-97 Operating Budget under Code 06-04-06, page 311.

The total expended on City travel from July 1, 1996 through September 18, 1996 is \$63,756.19; the total amount budgeted for City travel is \$546,907.

**RECOMMENDATION —**

Approval.

**BACKGROUND —**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.