

**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

**CITY COUNCIL COMMUNICATION 96-423
SEPTEMBER 23, 1996 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
OPERATING EMERGENCY— AMBULANCE REPAIR	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	ART GOODALE PURCHASING AGENT

SYNOPSIS —

On September 13, 1996, ambulance #8 (car 36) was involved in an accident at 3rd and Locust Streets. Substantial damage was incurred to the vehicle which is beyond the scope of repairs at our maintenance facility. A purchase order was issued to Emerge-A-Star in the amount of \$40,987 for the chassis change and body repair.

FISCAL IMPACT —

Legal Department will be seeking collection of damages from the other party. To the extent there is a shortfall between what is received and out-of-pocket costs, the shortfall may be funded out of the Fire Department operating budget. It is anticipated that sufficient salary savings will accrue to finance any net out-of-pocket costs. However, if salary savings are not realized, then the Fire Department budget will be amended to add the necessary expenses.

RECOMMENDATION —

Receive and file.

BACKGROUND —

Under §2.88(b) of the Municipal Code, the City Manager may authorize the Purchasing Agent to purchase, in the open market without filing a requisition or estimate, and without advertising, any supplies or material for immediate delivery to meet bona fide operating emergencies if individual amounts do not exceed \$25,000.

The City Manager is required, at the next immediate meeting, to formally communicate the emergency expenditure to City Council.

We have contacted two ambulance repair facilities who are experienced in repair work to this type of vehicle and have received quotes from them for repairs to this vehicle. These are the only two facilities in the area who are experienced and qualified to do this type of repair work.

Because this unit is a front line vehicle, repairs need to be completed as soon as possible. Therefore, I am recommending that the normal procedure be suspended in this instance and that the Purchasing Agent be directed to accept the low bid for the repair work and that it be placed on the Agenda at tonight's City Council meeting for approval.