

OFFICE OF THE CITY MANAGER
DES MOINES, IOWA

ITEM 54

CITY COUNCIL COMMUNICATION 97-002
JANUARY 6, 1997 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	MARK DURHAM ACTING FINANCE DIRECTOR

SYNOPSIS —

Roger W. Sanders, (0-N/R), Sergeant, to Jefferson City, Missouri, from January 13-24, 1997; February 10-21, 1997; March 10-21, 1997; April 7-18, 1997; and May 5-16, 1997, to receive training in a progressive police staff and command school to enhance his managerial skills and qualifications. Cost of travel is \$6,150.

Richard Roland, (0-R), Senior Police Officer, to Dallas, Texas, from February 10-14, 1997, to attend a two-week school for certification as a fitness trainer which is State mandated during the police applicant process, as well as throughout recruit training. Cost of travel is \$1,865.50.

FISCAL IMPACT —

Funding for these trips is provided for in the 1996-97 Operating Budget under Code 06-04-06, page 311.

The total expended on City travel from July 1, 1996 through December 31, 1996 is \$147,570.33; the total amount budgeted for City travel is \$548,135.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.