

CITY COUNCIL COMMUNICATION 97-066  
FEBRUARY 3, 1997 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
REVISION TO CITY CODE TO COMPLY WITH FEDERAL PROCUREMENT REQUIREMENTS	RESOLUTION ◆ ORDINANCE RECEIVE/FILE	ERIC ANDERSON, CITY MANAGER BRUCE BERGMAN, CORPORATION COUNSEL

**SYNOPSIS —**

The City of Des Moines is required by federal regulation to have a written code of standards of conduct for employees, officers, and agents engaged in the award and administration of contracts or procurement of goods, services, or property funded with federal funds, such as Federal Aviation Administration funds, Department of Housing and Urban Development funds, Department of Health and Human Services funds, and Department of Justice funds. The City currently has limited conflict of interest ordinances, but the existing ordinances are not broad enough to fully comply with the federal regulation. The proposed ordinance has been drafted to apply to all City contracts, procurements, property acquisitions, and the award of federal grants or loan funds. For the benefit of employees, officers, and agents, there needs to be a single set of standards of conduct which apply, regardless of the source of funding.

**FISCAL IMPACT —**

None.

**RECOMMENDATION —**

Approval of the ordinance.

**BACKGROUND —**

After undertaking a review of the United States Department of Transportation Procurement Procedures in connection with the start of the 5-23 Extension project, the City Legal Department found Department of Transportation regulations, Department of Housing and Urban Development regulations, Department of Health and Human Services regulations, and Department of Justice regulations all require the City to have in place a written code of standards of conduct governing the performance of employees and officials engaged in the award and administration of contracts. The City Manager reviewed the proposed applicability of the ordinance revisions and recommended that the ordinance be drafted so that a single set of conflict of interest standards would be applicable.