

OFFICE OF THE CITY MANAGER  
DES MOINES, IOWA

CITY COUNCIL COMMUNICATION 97-096  
FEBRUARY 24, 1997 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
ENTERPRISE COMMUNITY GRANT WRITER PROJECT	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JAMES GRANT COMMUNITY DEVELOPMENT DIRECTOR

**SYNOPSIS —**

On the February 24, 1997, Council agenda is a roll call approving a contract for Enterprise Community Social Service Block Grant (SSBG) entitlement funds to Carol Behrer, an independent contractor, for the Enterprise Community Grant Writer Project.

**FISCAL IMPACT —**

SSBG entitlement funds in the amount of \$50,000 will be utilized.

**RECOMMENDATION —**

Approve the contract with Carol Behrer, an independent contractor, for the Enterprise Community Grant Writer Project for \$50,000 in SSBG funding for activities consistent with the Enterprise Community Strategic Plan.

**BACKGROUND —**

On November 20, 1995, by Roll Call No. 95-4424, the City Council approved the Memorandum of Agreement between the City of Des Moines, the State of Iowa, and the U.S. Department of Housing and Urban Development which incorporates the Enterprise Community Strategic Plan and the benchmarks which measure the progress of major projects contained in the Enterprise Community Strategic Plan.

Carol Behrer, an independent contractor, has submitted a project application consisting of activities which are consistent with the goals of the Enterprise Community Strategic Plan and may be undertaken with SSBG funds.

The Enterprise Community Steering Committee recommended approval of the project application submitted by Carol Behrer at its December 5, 1996, meeting.

Upon review of the project application, Community Development Department staff concurs with the Enterprise Community Steering Committee recommendations.

The Community Development Department staff has negotiated a contract with Carol Behrer, an independent contractor, to carry out the Enterprise Community Grant Writer Project in accordance with all the terms and conditions of the contract for an amount not to exceed \$50,000 to be contributed by the City from its SSBG funds.

The Enterprise Steering Committee identified a need for a grant writer due to the number of federal grants that are released each year that give applicants extra points if they are an Enterprise Community or Empowerment Zone. The Steering Committee is also committed to seeking opportunities that will leverage the existing resources thus they have outlined the following activities for the grant writer:

- To write and/coordinate 15 grant proposals, five of which are to be dedicated to the five Enterprise Community Neighborhood Organizations.
- To review and identify grant opportunities from federal and state agencies and private foundations for the Enterprise Community to review for funding.
- To write the 1997 Weed and Seed funding application.
- To write the 1997 Youth Build grant application.
- To work with the Recovery Village Consortium to seek and apply for funding related to the Recovery Village Project.

The grant writer will be under the direction of the Enterprise Steering Committee and the Enterprise Community Coordinator. The Enterprise Community Coordinator will collect all materials and documentation and will pay the grant writer when funding applications have been completed to the satisfaction of the Enterprise Steering Committee and staff.