



**Council Communication No. 97-246**

**SYNOPSIS –**

This Agreement with Tridata Corporation of Arlington, Virginia, provides for a comprehensive study of the Fire Department. The study will evaluate existing fire station locations and recommend locations to serve the existing areas of the City, including the most recent annexed areas and potential future areas. Additionally, the study will evaluate the organization, programs, capabilities, services and management.

**FISCAL IMPACT –**

Compensation to the consultant for services provided by this Agreement shall be for a lump sum of \$67,308. This fee has a total of 977 hours of labor for nine personnel, which includes 30 person days in the City of Des Moines.

Funds for this Agreement are provided for in the FY1996-97 CIP, Index Code 412544.

**RECOMMENDATION –**

**Approval of the Agreement with Tridata Corporation.**

**BACKGROUND –**

On January 27, 1997, by Roll Call No. 97-333, the City Council authorized staff to proceed with the Fire Service Study. Thirteen Request for Proposals (RFPs) were mailed out with a response from five companies. An evaluation committee composed of representatives of the City Manager's Office, Engineering Department, and the Fire Department analyzed all proposals. The evaluation criteria used to rank the proposals was printed in the RFP. Tridata received the highest ranking and had the lowest bid proposal.

Respondents' bids for the study are listed below:

Tridata Corporation	\$67,308
Robert Olson Assoc., Inc	69,199
David Griffith & Assoc.	71,900
MMA Consulting Group, Inc.	80,850
R.W. Bassett & Assoc.	85,000

City staff have negotiated a Professional Services Contract with Tridata Corporation to provide a comprehensive study of the Fire Department that will include recommendations for a station location to serve the southeast annexed area of the City. The Consultant Contract provides for

meetings with City management, including the City Council Fire Subcommittee, senior fire chiefs, union leadership, and those other groups desired by the City. This study will evaluate and report on the organization, programs, capabilities, services and management of the Fire Department.

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