



## **Council Communication No. 97-265**

### **SYNOPSIS –**

**Matthew S. Rosen, (0-N/R), Horticulture Manager**, to New York, New York, from May 27, 1997 to June 1, 1997, to attend the annual meeting of the American Association of Botanical Center Gardens and Arboreta which is being hosted by the Brooklyn Botanic Garden. Over and above the formal program that contains an exceptional amount of useful information on programs and trends, the annual conclave provides an opportunity to visit some of the great gardens in the New York area as well as network with botanical garden professionals from across the United States and Canada. In past years, networking has resulted in plant acquisition for the Center's permanent collection. Cost of travel is \$1,750.

**Carolyn Taylor, (0-R), Sergeant**, to San Diego, California, from June 9, 1997 to June 15, 1997, to attend a training conference for Domestic Abuse sponsored by the U.S. Department of Justice in order to fulfill part of the grant requirement. Cost of travel is \$1,595.69.

**Drew C. Burham, (0/R), Captain**, to Accokeek, Maryland, from November 7, 1997 to November 17, 1997, to attend armorer recertification at the Beretta USA Corporation factory school for purposes of inspection and/or repair of service weapons currently authorized and carried by officers of the Des Moines Police Department. Cost of travel is \$1,424.

**James Bonwell, (0-N/R), Lieutenant, and Tom Trimble, (0-N/R), Sergeant**, to Bethesda, Maryland, from June 8, 1997 to June 14, 1997, to attend a forensic anthropology course sponsored by the Armed Forces Institute of Pathology which is an intensive five-day medico-legal training program to include both lecture and hands-on forensic analysis of skeletal remains. This course will provide for better management of crime scenes as well as facilities interaction with the State Archeologist and Medical Examiner on a more even plane of understanding with regard to the evaluation of crime scene data. Cost of travel is \$3,300.

**Mark Schultz, (0-N/R), Risk Management Coordinator**, to Calgary, Alberta, Canada, from June 7, 1997 to June 11, 1997, to attend training sponsored by the Risk & Insurance Management Society to provide continued training to Operations & Program Analyst who was assigned risk management function in February 1996 as part of the City's reorganization. Cost of travel is \$1,829.

**William H. Moulder, (0-R), Chief of Police**, to Sun Valley, Idaho, from June 7, 1997 to June 15, 1997, to attend the annual conference of the National Executive Institute. The Federal Bureau of Investigation (FBI) will pay travel costs which amount to \$1,568.

### **FISCAL IMPACT –**

Funding for these trips is provided for in the 1996-97 Operating Budget under Index Code 105072, page 542; Index Code 036517, page 446; Index Code 107870, page 542, Index Code 107870, page 540, Index Code 012211, page 258; and Index Code 107870, page 542, respectively.

The total expended on City travel from July 1, 1996 through May 15, 1997 is \$219,252.20; the total amount budgeted for City travel is \$849,779.

## **RECOMMENDATION –**

**Approval.**

## **BACKGROUND –**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.