



Council Communication No. 97-363

SYNOPSIS —

Council authorization to proceed is requested for the following building improvement projects:

- A. Administration Remodeling, and
- B. Vice and Narcotics Section Remodeling.

FISCAL IMPACT —

A. Total cost for the project is budgeted at \$17,000. Funding for this project is included in the adopted 1997-98 CIP.

B. Total cost for the project is budgeted at \$20,000. Funding for this project is included in the adopted 1997-98 CIP.

RECOMMENDATION —

Authorize the City Manager to proceed with the projects as outlined herein.

BACKGROUND —

On March 3, 1997, by Roll Call No. 97-735, the City Council adopted the 1997-98 CIP. I hereby request Council authorization to proceed with the following Capital Improvement Projects:

A. Administration Remodeling, page 127 in the adopted CIP—\$17,000 budgeted cost. This project provides for remodeling of the Chief of Police's Office and surrounding area, including installation of two modular workstations; replacement of carpeting in the Chief's and Legal Advisor's Offices, the reception area, and the conference room; demolition of cabinets in the reception area; construction of a wallboard in the conference room; and wall repair in the office areas.

It has been at least 25 years since the Chief of Police's Office area has been remodeled. The reception area environment is inappropriate, carpeting is worn, wallboard displays are needed in the conference room, and workstation space is inadequate.

B. Vice and Narcotics Section Remodeling, page 164 in the adopted CIP—\$20,000 estimated cost. This project provides for remodeling the Vice/Narcotics Section Offices, including

demolition and reconstruction of two walls, opening a doorway into the SAF-T Unit Offices, and expansion of the former courtroom area.

The cramped office space currently assigned to the Vice/Narcotics Section is detrimental to accurate and successful case building and evidence handling.

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