

**CITY COUNCIL COMMUNICATION 97-514  
OCTOBER 20, 1997 AGENDA**

**SUBJECT:**

**OUT-OF-STATE TRAVEL**

**SUBMITTED BY:**

**KEVIN RIPER  
FINANCE DIRECTOR**

**SYNOPSIS –**

**Raymond Rexroat, (0-R), Police Sergeant**, to Phoenix, Arizona, from November 30, 1997 to December 5, 1997, to attend training seminar on internal affairs operations sponsored by the Institute of Police Technology and Management.

**FISCAL IMPACT –**

Cost of travel is \$1,257. Funding for this trip is provided for in the 1997-98 Operating Budget under Index Code 107870, page 542.

The total expended on City travel from July 1, 1997 through October 15, 1997, is \$87,974.16 the total amount budgeted for City travel is approximately \$370,000.

**RECOMMENDATION –**

**Approval.**

**BACKGROUND –**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.