

**CITY COUNCIL COMMUNICATION 97-553
NOVEMBER 17, 1997 AGENDA**

SUBJECT:

**RENEWAL OF PROPERTY AND CASUALTY
INSURANCE FOR WASTEWATER RECLAMATION
FACILITY' S CO-GENERATION PLANT AND THE
CITY' S CURBSIDE RECYCLING PROGRAM**

SUBMITTED BY:

**MARK SCHULTZ
RISK MANAGEMENT COORDINATOR**

SYNOPSIS –

Annually, the City renews the property and casualty insurance policies covering the Wastewater Reclamation Facility' s Co-Generation Plant and the trucks used in the City' s Curbside Recycling Program. The current annual renewal dates of these policies are October 1 and November 1, respectively. Insurance binders are currently in place to continue coverage of these operations until the policies are renewed. There is no record that these policies have been brought to the City Council in the past, even though the premiums exceed \$5,000. Therefore, staff is requesting Council approval of partial-year renewals through June 30, 1998, in order to match the policy periods with that of the City' s fiscal year. This will allow staff to include these policies as part of the annual insurance renewal package that is brought to Council for approval prior to the beginning of each fiscal year.

FISCAL IMPACT –

The partial-year premium costs for the Co-Generation Plant (\$17,273) and Curbside Recycling Program (\$23,771) insurance coverages are budgeted for in the 1997-98 Operating Budget, pages 221 and 464, respectively. These costs are paid from enterprise funds.

RECOMMENDATION –

Approval to purchase the property and casualty insurance coverages recommended by the Risk Management Office.

BACKGROUND –

The City is required by MidAmerican Energy to carry insurance on the Wastewater Reclamation Facility's Co-Generation Plant to cover the possibility of any damage that may occur when surplus electricity is transferred into MidAmerican Energy's power grid. Also, because the trucks used in the City's Curbside Recycling Program are leased, the leasing company requires that the City carry insurance to cover any damage done by or to the leased vehicles.