

# **City Council Communication 97-587**

**December 8, 1997 Agenda**

**Subject:**

**Create Information Technology**

**Department – Abolish Data Processing**

**Division in Department of Finance**

**Submitted by:**

Michael Armstrong

Information Technology Director

**Synopsis —**

The Data Processing Division in the Department of Finance will be abolished and replaced by the Information Technology Department. All employees of the Data Processing Division will become employees of the Information Technology Department.

**Fiscal Impact —**

N/A

**Recommendation —**

**Approval.**

**Background —**

The Final Report of the Data Management and Communications Committee established this goal:

*Create an appropriately staffed and funded Information Technology (IT) Department that reports directly to the City Manager. The new IT Department will actively promote, oversee, and coordinate the regular use of technologies to improve City-wide communication and solve problems.*

The proposed ordinance is a necessary step toward accomplishing this goal.

The ordinance accomplishes the following:

1. Creates the Information Technology Department.
  
1. Assigns responsibility for supervising the Information Technology Department to the Information Technology Director.

1. Identifies the general responsibilities of the Information Technology Department.
1. Abolishes the Data Processing Division in the Department of Finance.
1. Effectively transfers all existing positions and employees from the Data Processing Division to the Information Technology Department.