

**CITY COUNCIL COMMUNICATION 98-027
JANUARY 26, 1998 AGENDA**

SUBJECT:

**PROFESSIONAL SERVICES AGREEMENT
RIGHT-OF-WAY ACQUISITION SERVICES
EAST UNIVERSITY WIDENING AT
EAST 9TH STREET**

SUBMITTED BY:

**HAROLD SMITH
CITY ENGINEER**

SYNOPSIS –

A Professional Services Agreement has been negotiated with Kirkham Michael, 11021 Aurora Avenue, Urbandale, IA 50322, Ronald D. Less, Vice—President, for Right—of—Way Acquisition Services for the East University Widening at East 9th Street Project. Services by the consultant include: preparation of acquisition plan; appraisal and appraisal review of the five property fee takings to be acquired; compensation estimates for easements; preparation of acquisition documents; contacts and negotiation with the property owners to obtain signatures; obtain all title—clearing documents; provide right—of—way project management and weekly status reports; and establish, maintain, and deliver all parcel files to the City upon completion of the work.

FISCAL IMPACT –

Compensation to the consultant will be at the rates stipulated in the Agreement not to exceed \$14,650. Funds for this project are included in the adopted 1997—98 Capital Improvements Program (CIP), page 294, East University Widening at East 9th Street, Fund Code 385443.

RECOMMENDATION –

Approval.

BACKGROUND –

On April 7, 1997, by Roll Call No. 97—1103, the City Council authorized the City Manager to proceed with design and right—of—way acquisition for the East University Widening at East 9th

Street Project. A Request for Proposals (RFP) was sent to local firms or firms with local offices that were thought to be interested in assisting the City in right-of-way acquisition. As a result of this RFP, four proposals were received— Kirkham Michael, Snyder & Associates, Hubbell Commercial, and W. D. Schock. Based upon the merits of the information provided in the proposals, the Selection Committee selected Kirkham Michael as being the most qualified to perform right-of-way acquisition services for this project.