

**CITY COUNCIL COMMUNICATION 98-038
FEBRUARY 3, 1998 AGENDA**

SUBJECT:

OUT-OF-STATE TRAVEL

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

SYNOPSIS –

Matthew Rosen, (0-N/R), Horticulture Manager, to Sarasota, Florida, from January 26, 1998 to February 1, 1998, to attend the Annual Winter Meetings of Board of Directors of the American Association of Botanical Gardens and Arboreta and the Directors of the major Botanical Gardens from across the United States and Canada. This meeting provides an opportunity to exchange views and learn what innovative trends are occurring at other gardens, as well as identify sources for new species and varieties of plants for the dome.

Bruce Bergman, (1-R), Corporation Counsel, to Washington, DC, from March 25, 1998 to March 31, 1998, to attend the International Municipal Lawyers Association (IMLA) Mid-Year Seminar entitled “ Looking Out for Local Interests in the Federal System” . The seminar will provide information regarding sign regulations, telecommunication, zoning, economic development, and affirmative action issues.

Ben Bishop, (0-R), Police Lieutenant, to Evanston, Illinois, from February 8, 1998 to February 14, 1998, to attend a conference sponsored by the Northwestern University Traffic Institute. The conference will teach participants how to maximize investigative productivity.

Robert Crouse, (1-N/R), Senior Police Officer; Steven Schinkel, (0-N/R), Senior Police Officer; and Paul Stout, (0-N/R), Senior Police Officer, to Camp Perry, Ohio, from August 8, 1998 to August 17, 1998, for the U.S. Army National Matches. The matches will give participants the chance to compete against the best rifle shooters in the country, as well as to how training methods and proficiency compare to other law enforcement agencies.

FISCAL IMPACT –

Cost of travel is \$1,450, \$1,400, \$1,535, \$4,138.50 respectively. Funding for these trips is provided for in the 1997-98 Operating Budget under Index Code 105072, page 542; Index Code 019919, page 541; Index Code 107870, page 542; and Index Code 107870, page 542,

respectively.

The total expended on City travel from July 1, 1997 through January 28, 1998, is \$174,820.10; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.