

**CITY COUNCIL COMMUNICATION 98-061
FEBRUARY 23, 1998 AGENDA**

SUBJECT:

OUT-OF-STATE TRAVEL

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

SYNOPSIS –

Jason Preston, (0-R), Building Inspector, to Denver, Colorado, from February 28, 1998 to March 6, 1998, to attend the International Conference of Building Officials, Colorado Chapter. This conference provides comprehensive training focused on every aspect of construction code related applications and is valuable in keeping individuals current with new technologies, philosophies, and applications in the construction regulation arena.

FISCAL IMPACT –

Cost of travel is \$1,550. Funding for this trip is provided for in the 1997-98 Operating Budget under Index Code 041012, page 97.

The total expended on City travel from July 1, 1997 through February 18, 1998, is \$191,684.22; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.