

**CITY COUNCIL COMMUNICATION 98-070
MARCH 2, 1998 AGENDA**

SUBJECT:

OUT-OF-STATE TRAVEL

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

SYNOPSIS —

Preston Daniels, (0-R), Mayor, to Washington, DC, from June 2, 1998 to June 4, 1998, to meet with members of the Iowa Congressional Delegation, administrative officials, members of Congress, and key Congressional staff to articulate the Federation's federal legislative priorities and the needs of the Greater Des Moines Community. This trip is sponsored by the Greater Des Moines Chamber of Commerce Federation.

Chris Hensley, (0-R), Council Member, to Washington, DC, from June 2, 1998 to June 4, 1998, to meet with members of the Iowa Congressional Delegation, administrative officials, members of Congress, and key Congressional staff to articulate the Federation's federal legislative priorities and the needs of the Greater Des Moines Community. This trip is sponsored by the National League of Cities.

William Stowe, (0-R), Human Resources Director, to Phoenix, Arizona, from April 18, 1998 to April 26, 1998, to attend the Annual National Conference sponsored by the National Public Employer Labor Relations Association (NPELRA). This conference will include in-depth discussion on items such as pay for performance plans, bargaining strategies, and crisis management.

FISCAL IMPACT —

Cost of travel is \$1,500, \$1,500, and \$1,700, respectively. Funding for these trips is provided for in the 1997-98 Operating Budget under Index Code 019919, page 541; Index Code 019919, page 541; and Index Code 015214, page 271, respectively.

The total expended on City travel from July 1, 1997 through February 25, 1998, is \$195,760.42; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.