

**CITY COUNCIL COMMUNICATION 98-075
MARCH 2, 1998 AGENDA**

SUBJECT:

**1997 MANAGEMENT LETTER FOR
MUNICIPAL HOUSING AGENCY FROM
HAYES & ASSOCIATES, L.L.C.**

SUBMITTED BY:

**KEVIN RIPER, FINANCE DIRECTOR
WILLIAM WILKINS, HOUSING SERVICES DIRECTOR**

SYNOPSIS –

The City' s Housing Services Department has received from its external financial auditor, Hayes & Associates, L.L.C., the management letter for the year ending June 30, 1997.

FISCAL IMPACT –

None directly.

RECOMMENDATION –

Receive and file the 1997 management letter and staff responses to the auditor' s management advisory recommendations.

BACKGROUND –

The management letter from Hayes & Associates, L.L.C., dated October 3, 1997 (the final day of their field work), includes five immaterial noncompliance items along with recommendations from Hayes & Associates, L.L.C. These items do not include management responses within the management letter. Therefore, included in the receive and file roll call is a separate letter from staff addressing these five recommendations.