

**CITY COUNCIL COMMUNICATION 98-091
MARCH 16, 1998 AGENDA**

SUBJECT:

**PROFESSIONAL SERVICES AGREEMENT—
FIRE STATION NO. 10**

SUBMITTED BY:

**HAROLD SMITH
CITY ENGINEER**

SYNOPSIS –

The Professional Services Agreement with Shiffler Associates Architects, P.L.C., provides for design—and construction—phase services for a new Fire Station No. 10 located in Ewing Park. Compensation to the consultant shall be a lump sum of \$22,350.

FISCAL IMPACT –

Funding for this contract is provided for in Account Code 412742.

RECOMMENDATION –

Approval of Agreement with Shiffler Associates Architects, P.L.C.

BACKGROUND –

This project has been given the highest priority by the City Manager's Office. To this end, an RFP (Request For Proposals) was sent out on February 10, 1998, to eight architectural firms for consultant services. Six proposals were returned and reviewed by Engineering and Fire Department staffs on February 20, 1998. Two firms were selected to be interviewed based on their performance on similar projects and their perceived ability to perform successfully on this project. The two firms selected to be interviewed on February 27, 1998, were:

Shiffler Associates Architects, P.L.C. (of Des Moines, Iowa)

Leo E. Pieffer Architects (of Cedar Rapids, Iowa)

The Selection Committee– consisting of Harold Smith, Ken Danley, Jerry Cohoon, and Sid Lane– recommends Shiffler Associates Architects, P.L.C. (D. Bryan Shiffler, Manager, 317 - 6th Avenue, Des Moines, Iowa 50309), to do the work.

The other items necessary to complete this project in the allotted time are being pursued by staff: survey, soil report, percolation test, site review, and program development.