



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

98-113

**OFFICE OF THE CITY MANAGER
DES MOINES, IOWA**

AGENDA:

APRIL 6, 1998

SYNOPSIS –

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION

ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Rex Sparks, (0-NR), Police Identification Technician, to Evanston, Illinois, from June 7, 1998 to June 12, 1998, to attend the Bloodstain Evidence Workshop I sponsored by Northwestern University. This is a 40-hour workshop where participants are familiarized with how blood reacts to motion and force, with the identification of specific blood patterns in violent death-scenes, and will include field exercises identifying and documenting bloodstain evidence.

Allan Tunks, (0-NR), Police Sergeant, and Joseph Gonzales, (0-NR), Senior Police Officer, to Tacoma, Washington, from April 25, 1998 to May 3, 1998, to attend a conference sponsored by the International Police Mountain Bike Association. Participants will receive instruction in relation to bicycle patrol which is used in the Enterprise Zone. Officers will learn and be aware of legal issues involving bicycle patrols.

William Wilkins, (2-R), Housing Services Director, to Reno, Nevada, from May 3, 1998 to May 7, 1998, to attend the 1998 Public Housing Authorities Directors Association Annual Convention. The convention is designed to assist housing authorities to prosper through innovation, creativity, and excellence in management.

Pete Jackson, (0-R), Fire Investigator, to Portland, Oregon, from May 9, 1998 to May 15, 1998, to attend the Annual International Association of Arson Investigators Seminar. Training and new techniques in arson investigation is explored. Travel to be reimbursed by Big “ I” Agents.

FISCAL IMPACT –

Cost of travel is \$1,306, \$2,932, \$1,450, and \$1,522.75,

respectively. Funding for these trips is provided for in the 1997-98 Operating Budget under Index Code 019919, page 541; Index Code 036517, page 446; Index Code 861005, page 299; and Index Code 032219, page 278.

The total expended on City travel from July 1, 1997 through April 1, 1998, is \$226,059.49; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.