CITY COUNCIL COMMUNICATION:

98-176

AGENDA:
APRIL 27, 1998

SUBJECT:
AWARD OF BAR CODING SYSTEM FOR THE POLICE DEPARTMENT

TYPE:
RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:
WILLIAM MOULDER
CHIEF OF POLICE

ITEM _____

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

A Request for Quotation (RFQ) was sent to nine vendors requesting information and software costs to comply with the requirements specified by the Property Management Section of the Des Moines Police Department. Three vendors submitted quotations. After evaluation, one vendor was eliminated due to their failure to meet minimum requirements. The two remaining vendors were evaluated by Police Department staff using the point system evaluation procedure stated in the RFQ. The high point leader in the evaluation was QueTel Corporation of Washington, D.C. (James R. Cleaveland, CEO, 1000 Potomac Street, NW, Suite 501, Washington, D.C., 20007). The Police Department recommends approval of QueTel Corporation to provide the system.

FISCAL IMPACT –

The cost of the bar coding system will be $25,438. Funding for this system will come from the 1997 Federal Law Enforcement Block Grant.

RECOMMENDATION –

Approval.

BACKGROUND –

On December 22, 1997, by Roll Call No. 97-543, the City Council gave final approval to the 1997 Federal Law Enforcement Block Grant recommendations by the Police Department and the Grant Advisory Board. One of those recommendations was for the purchase of a bar coding system for the Police Department's Property Management Section. An RFQ was issued to nine vendors and three returned

proposals. Evaluation of the software and equipment was conducted by Police Department staff and evaluation points were awarded in five categories. The vendor receiving the highest evaluation score was QueTel Corporation.

This system is a computer software and hardware configuration. It is designed to manage and track confiscated evidence and inventory for the Police Department. This system will enhance search capabilities; generate reports and relieve redundancy of data entry inherent in the management of property storage operations; and improve efficiencies in the management, storage, and disposal of property.