

**CITY COUNCIL
COMMUNICATION:**

REVISED

ITEM _____

98-218

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

**AGENDA:
JUNE 1, 1998**

SYNOPSIS –

**SUBJECT:
OUT-OF-STATE
TRAVEL**

Harold Smith, (1-R), City Engineer, to Las Vegas, Nevada, from September 12, 1998 to September 17, 1998, to attend the International Public Works Congress and Exposition which is an educational showplace of Operational and Management Practices, Regulatory Compliance, Career Enhancement, Tools, and Technology. Mr. Smith will be attending as a Past President and member of the Advisory Council, and to obtain Continuing Education Credits required for Professional Engineers in the State of Iowa.

**TYPE:
RESOLUTION
ORDINANCE
RECEIVE/FILE**

David McDermott, II, (1-NR), Senior Police Officer, to Arlington, Virginia, from August 1, 1998 to August 7, 1998, to attend a seminar/workshop sponsored by the American Polygraph Association (APA). The contemporary information to be presented will prove beneficial to the Police Department's polygraph examiner. This seminar will provide the necessary continuing education required to maintain a polygrapher's proficiency, as well as enhancing ones credibility in court. Detection of deception plays a crucial role in the majority of criminal investigations. Such training, as offered by the APA, would be of considerable benefit to the Police Department and the City.

**SUBMITTED BY:
KEVIN RIPER
FINANCE
DIRECTOR**

Joseph Oppe, (0-NR), Horticulturist, to Philadelphia, Pennsylvania, from June 16, 1998 to June 22, 1998, to attend the American Association of Botanical Gardens & Arboreta annual meeting. The Association is made up of representatives of the major botanical gardens and arboreta of North America. This annual meeting affords participants an opportunity to share programming methods and learn new plants, ground maintenance techniques, and new ways to build and design displays. Philadelphia is noted for the quality of its public parks and gardens and this meeting presents an ideal opportunity for behind-the-scenes view of many of them.

William Wilkins, (3-R), Housing Services Director; and Eva Tindrell, Sue Luthens, and William Davis, Housing Services Board Members, to Boston, Massachusetts, from July 31, 1998 to August 2, 1998, to attend meeting sponsored by the National Association of Housing and Redevelopment Officials. Attendees will gain practical information needed for the agency to succeed.

FISCAL IMPACT –

Cost of travel is \$1,500, \$1,452, \$1,600, and \$5,384 respectively. Funding for these trips is provided for in the 1997-98 Operating Budget under Index Code 021014, page 186; Index Code 019919, page 541; Index Code 105072, page 542; and the 1998-99 Operating Budget under Index Code 867028, page HS-6.

The total expended on City travel from July 1, 1997 through May 27, 1998, is \$288,717.47; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.