



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

98-245

SYNOPSIS —

AGENDA:

JUNE 15, 1998

Adoption of the Request for Proposal (RFP) for the 1999 U.S. Department of Housing and Urban Development (HUD) Consolidated Plan as recommended by the Neighborhood Revitalization Board (NRB).

SUBJECT:

1999 HUD
CONSOLIDATED
PLAN –
REQUEST FOR
PROPOSAL

FISCAL IMPACT –

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Adoption of the RFP will affect the allocation of 1999 Community Development Block Grant (CDBG), HOME Investment Partnership Act, and Emergency Shelter Grant (ESG) funds, which are currently estimated to total \$6.4 million in 1999.

SUBMITTED BY:

JAMES GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

RECOMMENDATION –

Approval of NRB-recommended RFP.

BACKGROUND –

On April 27, 1998, by Roll Call No. 98-1327, the City Council approved the schedule for development of the HUD 1999 Consolidated Plan for allocation of CDBG, HOME, and ESG funds. This will be the fourth year of a Five-year Strategy for the HUD programs. As also approved by the City Council on April 27, 1998, next year will be the final year of the current strategy to enable the City to convert to the new HUD **Community 2020** format for the Consolidated Plan.

On May 20, 1998, the NRB held a public hearing to provide an opportunity for neighborhood residents and agency representatives to receive information on community development accomplishments, changes to the consolidated planning process, and identify community development needs.

On June 3, 1998, the NRB approved a motion to recommend that the City Council adopt the Community Development Objectives and Activities for 1999.

HUD is implementing new software (**Community 2020**) for the Consolidated Plan. Under this format, all eligible activities are organized under 12 priority needs with objectives that summarize the activities necessary to meet the needs. This system compliments the new Integrated Disbursement and Information System (IDIS) and will dramatically change the way we provide monitoring information, performance reports, and prepare funding drawdowns. Specific information (such as type of projects completed, number of persons/households served, exact location of service provision) is entered directly into a central database. This database is coordinated with a new computer-mapping program that will be used this year to prepare the annual Action Plan, tying the data back to the goals and priorities contained in the Five-year Strategy.

Upon City Council approval, the Community Development Objectives and Activities and the Funding Criteria, adopted by the Council at the April 27 meeting, will be forwarded to City departments, public agencies, and non-profits with an RFP for programs and projects which address one or more of the objectives. Agencies will have until July 31, 1998, to apply for funding. The NRB will review the proposals and hear agency presentations on September 15, 16, and 17, 1998, and will finalize their recommendations on September 19. Their recommendations will be forwarded to the City Council on September 28, and the Council, after a 30-day required review period, will adopt the 1999 Consolidated Plan at a Public Hearing on November 2, 1998. The Plan will then be forwarded to HUD, 45 days prior to the start of the City' s program year on January 1, 1999.

The NRB has done an excellent job of developing the 1999 Community Development Objectives and Activities, utilizing the new format. Their efforts involved difficult decisions which will improve the funding allocation process by emphasizing high priority needs, maximizing the impact of funds, and increasing the City' s capacity for effective oversight and monitoring. Staff recommends approval.

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