

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

98-346

SYNOPSIS —

AGENDA:
AUGUST 17, 1998

SUBJECT:
OUT-OF-STATE
TRAVEL

TYPE:
**RESOLUTION
ORDINANCE
RECEIVE/FILE**

SUBMITTED BY:
KEVIN RIPER
FINANCE
DIRECTOR

Bruce Bergman, (0-R), Corporation Counsel, to Miami Beach, Florida, from November 7, 1998 to November 11, 1998, to attend the 63rd annual Conference of the International Municipal Lawyers Association. The conference includes issues of local government law including land use planning, discrimination claims, environment, and telecommunications.

Terrence Timmins, (0-R), City Solicitor; to Miami Beach, Florida, from November 7, 1998 to November 11, 1998, to attend the 63rd annual Conference of the International Municipal Lawyers Association. The conference includes issues of local government law including land use planning, discrimination claims, environment, and telecommunications.

Susan Low, (0-R), Assistant City Attorney, to San Diego, California, from September 8, 1998 to September 13, 1998, to attend the National Association of Telecommunication Officers and Advisors Conference. The conference is the annual meeting of the group that regulates cable and local telecommunications, including regulation of the right-of-way for those uses. The conference is the only opportunity to network and learn what other communities are doing and what issues we need to be aware of to maximize our franchise benefits.

FISCAL IMPACT –

Cost of travel is \$1800, \$1625, and \$1850, respectively. Funding for these trips is provided for in the 1998-99 Operating Budget under Index Code 015016, page L05; Index Code 019919, page N22, and Index Code 019919, page N22.

The total expended on City travel from July 1, 1998 through August 17, 1998, is \$28,740.20; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.