

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

98-373

SYNOPSIS –

AGENDA:
AUGUST 24, 1998

SUBJECT:
OUT-OF-STATE
TRAVEL

TYPE:
RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:
KEVIN RIPER
FINANCE
DIRECTOR

William H. Moulder, (0-R) Chief of Police, to Salt Lake City, Utah, from October 17, 1998 to October 22, 1998, to attend the International Association of Chiefs of Police. This conference provides an opportunity to learn about the latest technological advances in law enforcement equipment and to meet with law enforcement officials from around the world, as well as, attend meetings on crime prevention Chief Moulder will also chair the Resolutions Committee meetings.

Mark Rasmussen, (0-NR), Graphics Supervisor, to Huntsville, Alabama, from November 1, 1998 to November 6, 1998, to attend Intergraph Corporation training. This is training on GIS software (GeoMedia), which will benefit the City/County AM/FM/GIS Project.

Chris Johansen, (0-NR), Administrative Assistant to the City Manager, and Danyell Punelli, (0-R), Administrative Assistant to the City Manager, to Orlando, Florida, from October 25, 1998 to October 28, 1998, to attend the International City/County Management 84th Annual Conference. Sessions include managing change within an organization and the community; fostering sustainable economic and community development; dealing effectively with personnel issues; making the most of technological advances; and coping with personal issues that face managers and their families.

FISCAL IMPACT –

Cost of travel is \$1,315 and \$2,388.94, and \$3040 respectively. Funding for these trips is provided for in the 1998-99 Operating Budget under Index Code 019919, page N22; Index Code 019919, page N22; and Index Code 019919, page N22.

The total expended on City travel from July 1, 1998 through

August 24, 1998 is \$37,390.58; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION –

Approval.

BACKGROUND –

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.