



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

98-448

SYNOPSIS —

**AGENDA:
OCTOBER 5, 1998**

**SUBJECT:
OUT-OF-STATE TRAVEL**

**TYPE:
RESOLUTION
ORDINANCE
RECEIVE/FILE**

**SUBMITTED BY:
KEVIN RIPER
FINANCE DIRECTOR**

David Ruopp, (0-NR), Police Identification Technician, to Evanston, Illinois, from November 9, 1998 to November 13, 1998, to attend the Crime Scene Workshop II sponsored by Northwestern University. As a new employee, this technician has an entry-level understanding of the forensic sciences. This workshop will provide a solid foundation of knowledge for the new employee; to better enable him to best serve the Department and Community when processing crime scenes.

Carolyn Taylor, (0-R), Police Sergeant, to Anchorage, Alaska, from October 24, 1998 to October 31, 1998, to attend the 36th Annual International Association of Women Police Training Conference. This workshop will provide education and training in various areas of police work with a focus on topics of special interest to female officers.

Diane Goldsbury, (0-R), Police Sergeant, to Anchorage, Alaska, from October 24, 1998 to October 31, 1998, to attend the 36th Annual International Association of Women Police Training Conference. This workshop will provide education and training in various areas of police work with a focus on topics of special interest to female officers.

Kelly Willis, (0-NR), Police Lieutenant, to Salt Lake City, Utah, from October 17, 1998 to October 25, 1998, to attend "Metro's Most Wanted" presentation and workshop during the IACP's 105th Annual meeting. Secure new innovative concepts in the areas of Crime Prevention in order to promote positive Police Public Relations through the Crime Prevention Section. The advantage to the City will be to explore the possibility of utilizing the Metro's Most Wanted project on a national

level to enhance apprehension of felons who have fled to other states.

Richard Jones, (0-R), Police Sergeant/Network Administrator, to Nashua, New Hampshire, from October 19, 1998 to October 22, 1998, to attend a workshop by Keyhole Corporation to enhance the ability of users to affect the future product development efforts at Keyhole Corporation and to allow users to effectively communicate users concerns to Keyhole Corporation's management team as well as discuss various aspects of the system with other users.

FISCAL IMPACT -

Cost of travel is \$1264, \$1600, \$2144.20, \$1453, and \$1,584, respectively. Funding for these trips is provided for in the 1998-99 Operating Budget under Index Code 019919, page N22 for Ruopp and Jones; and with Forfeited Funds, Index Code 123372, for Taylor, Goldsbury, and Willis.

The total expended on City travel from July 1, 1997 through October 5, 1998 is \$82,627.96; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips, which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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