



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

98-480

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

SYNOPSIS —

October 26, 1998

SUBJECT:

OUT-OF-STATE TRAVEL

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

Rex Sparks, (0-NR), Police Identification Technician, to Evanston, Illinois, from December 6, 1998 to December 11, 1998, to attend the Bloodstain Evidence Workshop II sponsored by Northwestern University. This is an advanced 40-hour workshop providing in-depth instructions allowing the employee to make interpretations of bloodstain evidence encountered at crime scenes and to reconstruct events at crime scenes through correlating stains and patterns to body trauma.

FISCAL IMPACT -

Cost of travel is \$1,305.25. Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code 019919, page N22.

The total expended on City travel from July 1, 1997 through October 26, 1998, is \$97,029.62; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual

for the current budget year; R represents resident and NR represents non-resident.

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