



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

98-490

SYNOPSIS —

AGENDA:

On August 17, 1998, the Purchasing Division of the Finance Department, on behalf of the Engineering Department, received bids for office furniture for installation in buildings 91, 92, 93, and 96 at the Wastewater Reclamation Facility (WRF). Council authorization to proceed with the low compliant bid is requested.

OCTOBER 26, 1998

SUBJECT:

**AUTHORIZATION TO
PROCEED WITH
ACQUISITION OF
OFFICE FURNITURE
FOR WRF**

FISCAL IMPACT —

Total cost of the acquisition is \$103,060.50 from index code 396366, Wastewater Reclamation Authority (WRA) Additional Personnel/Residuals/ WRF.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

RECOMMENDATION —

Approval of the low compliant bid submitted by Storey Kenworthy Co., 309 Locust Street, Des Moines, IA, Glen Ohl, President.

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

BACKGROUND —

The Purchasing Division received bids for office furniture for buildings 91, 92, 93, and 96 at the WRF, and at the meeting of October 19, 1998, recommended that the City Council approve the low dollar bid submitted by Storey Kenworthy Co. without an explanation as to why the apparent low dollar bid submitted by Tab Products was not acceptable. Council deferred action until the meeting of October 26, 1998, pending an explanation. Bids were received for a cost per building for installation of office furniture. Tab Products submitted bids for only 50 of the requested 100

items required for building 91, and just 99 of the requested 202 items required for building 92. Therefore, Tab Products submitted incomplete bids for buildings 91 and 92, resulting in their bids being non-compliant. Tab Products' bids for buildings 93 and 96 were complete bids, but they were the high dollar bids. Storey Kenworthy submitted complete bids for all buildings, and these were the low dollar compliant bids. Council approval of the Storey Kenworthy bid is recommended based on this explanation.