

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**98-496**

**SYNOPSIS -**

**AGENDA:**

The City Engineer has recommended a new job specification entitled Architectural Technician. This position, under the direction of the City's Senior Architect, will provide assistance and support to the Engineering Department on smaller projects and in the coordination of architectural consultants' projects.

NOVEMBER 2 , 1998

**SUBJECT:**

The position will be assigned to Range 28 (\$40,190-\$48,300) of the Municipal Employees Association (MEA) pay plan.

NEW JOB SPECIFICATION  
- ARCHITECTURAL  
TECHNICIAN

**TYPE:**

**FISCAL IMPACT -**

**RESOLUTION  
ORDINANCE  
RECEIVE/FILE**

Funds for this position are appropriated in the FY98-99 budget.

**SUBMITTED BY:**

**RECOMMENDATION -**

WILLIAM STOWE  
HUMAN RESOURCES  
DIRECTOR

**Approval.**

**BACKGROUND -**

The City Engineer has identified an immediate need for additional architectural support to the Department and to the City's Architect. The Department has been experiencing an increased architectural workload over the past few years, with no signs of slowing down. This new position will provide the additional assistance and expertise to insure that projects are completed on time. The minimum qualifications include a Bachelor's Degree in Architecture and some experience in building design, construction, renovation, or related work. Possession of a valid Iowa Driver's License is also required.

---

[ [Council Members](#) | [Leave a Message](#) | [Meeting Agendas/Info](#) | [Recent Ordinances](#) ]  
[ [Board/Commision List](#) | [Meeting Schedule](#) | [Request to Speak](#) | [Election/Voter Reg](#) ]