

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**98-542**

**SYNOPSIS -**

**AGENDA:**

The City Engineer has recommended the adoption of a new job specification entitled Deputy City Engineer (Environmental Services). This position, under the direction of the City Engineer, will administer the Environmental Services Division of the Engineering Department including the Wastewater Reclamation Authority (WRA), the Storm Water Utility System, and the Sanitary Waste Water System.

DECEMBER 7, 1998

**SUBJECT:**

RECOMMENDATION FOR  
NEW JOB SPECIFICATION

**FISCAL IMPACT -**

**TYPE:**

Funds for this position are appropriated in the Fiscal Year 1998-1999 budget.

**RESOLUTION  
ORDINANCE  
RECEIVE/FILE**

The position will be assigned to Range 34A (\$60,459 - \$76,616) of the Supervisory, Professional, and Management (SPM) pay plan.

**SUBMITTED BY:**

**RECOMMENDATION -**

WILLIAM STOWE  
HUMAN RESOURCES  
DIRECTOR

**Approval.**

**BACKGROUND -**

The City Engineer has an immediate need for a new job specification for the position of Deputy City Engineer for Environmental Services. The current job specification, dated January 22, 1979, does not adequately reflect the scope of duties and knowledge required in 1998 and into the next century. With the ensuing retirement of the present incumbent, the new job specification will enable the City to recruit and hire applicants for this position with appropriate

qualifications and credentials. The minimum qualifications include a Bachelor's Degree in Environmental or Civil Engineering or a closely related field and considerable experience in professional civil engineering work, possession of a professional Iowa Engineer's License, and a valid Iowa Driver's License.

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