



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-001

SYNOPSIS -

AGENDA:

JANUARY 4, 1999

SUBJECT:

OUT-OF-STATE TRAVEL

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

SUBMITTED BY:

KEVIN RIPER
FINANCE DIRECTOR

Mike Rains, (0-NR), Plant Field Worker, and Ricky Baughman, (0-NR), Assistant Operator, to Phoenix, Arizona, from February 2, 1999 to February 6, 1999 to attend the Association of Metropolitan Sewerage Agencies Winter Conference for Running a Utility as a Business. This meeting will highlight successes in the Wastewater Industry and is very timely for the WRA Competitive Analysis efforts.

Chris Coleman, (0-R), Council Member, to Washington, D.C., from March 6, 1999 to March 10, 1999, to attend the spring conference sponsored by the National League of Cities.

FISCAL IMPACT -

Cost of travel is \$3,200 and \$1,500 respectively Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code 056069, page E-3; and Index Code 015511, page MC-4.

The total expended on City travel from July 1, 1998 through January 4, 1999, is \$154,069.54; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City

Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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