

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-034

SYNOPSIS -

AGENDA:

JANUARY 25, 1999

SUBJECT:

POLICE
DEPARTMENT
TRAFFIC UNIT
MOVE TO 3110
FOREST AVENUE

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

WILLIAM H.
MOULDER
CHIEF OF POLICE

At the December 21, 1998, Council meeting, Roll Call No. 98-3943 authorized the City Manager to negotiate a lease agreement with Drake University for the use of the Pizza Hut building located at 3110 Forest Avenue by the Police Department. City staff has negotiated a lease agreement with Drake University and University officials have signed the lease agreement.

FISCAL IMPACT-

Drake University will do a number of things to make this building usable by the Traffic Unit. The Police Department, in turn, will provide some equipment and cover recurring costs on a yearly basis. The City's one time equipment costs have been estimated at \$10,500. The recurring costs have been estimated at \$7,201 per year.

RECOMMENDATION -

Approval.

BACKGROUND -

In an effort to integrate Police Officers into the community, the Police Department has been in discussions with Drake University to lease the Pizza Hut building at 3110 Forest Avenue. A lease agreement has been prepared by City staff, reviewed, and approved by Drake University.

Drake will provide the building, remodel the interior, wire an external security system, provide an appropriate phone system, security locks on all doors, parking lot signage, basic custodial services, building/parking lot maintenance, garbage pick up

and snow removal/lawn care.

The City will lease the building for a two year period; pay monthly utilities; purchase office equipment; provide video equipment for an external security system; provide connection to a fiber optic network allowing the Traffic Unit access to City/Police Department computer networks.

The City Manager recommends approval of the form of the lease and authorization for the Mayor to sign the lease agreement with Drake University for the Pizza Hut Building at 3110 Forest Avenue with the City Clerk to attest.