



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-038

SYNOPSIS -

AGENDA:
FEBRUARY 1, 1999

Douglas Philip, (1-R), Police Legal Advisor, to Orlando, Florida, from March 14, 1999 to March 17, 1999 to attend the Americans for Effective Law Enforcement workshop. This workshop is on police civil liability and the defense of citizen misconduct complaints.

SUBJECT:
**OUT-OF-STATE
TRAVEL**

Kathy Carter, (0-R), Fire Inspector, to Denver, Colorado, from February 27, 1999 to March 5, 1999 to attend the International Conference of Building Officials. This workshop pertains to building codes. This travel will be reimbursed by the Independent Insurance Agents of Greater Des Moines.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

FISCAL IMPACT -

Cost of travel is \$1,400 and \$1,477.96 respectfully. Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code 123372, page N-24 and Index Code 032011, page FR-9.

SUBMITTED BY:

**KEVIN RIPER
FINANCE
DIRECTOR**

The total expended on City travel from July 1, 1998 through February 1, 1999, is \$174,562.99; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The

number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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