

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-049

SYNOPSIS -

AGENDA:

FEBRUARY 15, 1999

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Roger Sanders, (0-NR), Police Lieutenant, to Seattle, Washington, from March 20, 1999 to March 24, 1999 to attend the Lifesavers 17 workshop. This workshop will provide up-to-date information on the latest innovations in traffic safety including child passenger safety, occupant protection, roadway and vehicle safety and technology. This training is part of a Governor's Traffic Safety Bureau Grant and the City will be reimbursed for the cost.

William Stowe, (0-R), Human Resources (HR) Director, to Miami, Florida, from April 17, 1999 to April 22, 1999 to attend the National Public Employer Labor Relations Association Conference. This annual conference convenes the nation's leading public sector employers including most municipalities the City benchmarks against. It will involve extensive discussion of current HR topics including HR testing, employee compensation, and labor relations.

FISCAL IMPACT -

Cost of travel is \$1,450 and \$2,085 respectively. Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code 036418, page PD-22; and Index Code 015214, page CS/P-6.

The total expended on City travel from July 1, 1998 through February 15, 1999, is \$183,360.19; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.