

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-070

SYNOPSIS -

AGENDA:

FEBRUARY 22, 1999

A subcommittee of the Downtown Parking Committee has reviewed the proposals to conduct a comprehensive parking system study, and has interviewed the top three consultant teams. Based on the proposal and the interview, it is recommended that the team of Carl Walker, Inc., including CH2M Hill, Shive Hattery, and Springsted, be selected as the preferred team to conduct this parking study.

SUBJECT:

PARKING SYSTEM
STUDY -
CONSULTANT
SELECTION

FISCAL IMPACT -

The estimated cost for this comprehensive study is up to \$200,000. The source of funds will be the Parking System.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

RECOMMENDATION -

Approve the selection of the consultant team of Carl Walker, Inc. (Carl Walker, President) of Glendale Heights, Illinois, as the preferred team, and authorize the City Manager to negotiate an "Agreement for Professional Services" with Carl Walker, Inc. to conduct the downtown parking system study.

SUBMITTED BY:

FLOYD BENTZ, P. E.
ACTING CITY
ENGINEER

BACKGROUND -

On October 5, 1998 by Roll Call No. 98-3175, the City Council authorized the City Manager to proceed with a Request For Proposals (RFP) for a Parking System Study. This study was identified as a comprehensive study, similar to the 1982 "Central Business District Parking Study" that has guided the development and expansion of the parking system since 1982.

On November 16, 1998, by Roll Call No. 98-3602, the City

Council approved the "Request For Proposals For Downtown Parking Study," dated November 1998, based on the information presented to the City Council at the October 5 meeting and modified to incorporate additional comments from the Downtown Parking Committee. The RFP was sent to six consultant firms nationwide, and five proposals were submitted.

A subcommittee of the Downtown Parking Committee reviewed and rated all five proposals and recommended the following three firms for interviews:

1. Barton-Aschman Associates, Inc. (Chicago, IL), with local engineering firm Kirkham Michael.
2. Carl Walker, Inc. (Glendale Heights, IL), with Springsted and local engineering firms CH2M Hill and Shive Hattery.
3. Wilbur Smith Associates (Chicago, IL).

Interviews were held with the three teams during the week of February 8. While all three teams demonstrated they were very experienced in conducting comprehensive parking studies, the subcommittee determined that the team led by Carl Walker, Inc., was the best qualified and best prepared to conduct this important study. Therefore, it is recommended that an "Agreement for Professional Services" be negotiated with Carl Walker, Inc., to conduct the downtown parking system study.