



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-118

SYNOPSIS -

AGENDA:

MARCH 22, 1999

Michael Berry, (0-N) Traffic Facilities Administrator, to New Orleans, Louisiana, from May 29, 1999 to June 2, 1999, to attend the International Parking Institute conference. This conference will offer programs, case studies, and guided parking operations tours that will provide information that can be applied to parking operations in Des Moines.

SUBJECT:

OUT-OF-STATE
TRAVEL

FISCAL IMPACT -

TYPE:

Cost of travel is \$1,256 Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code ENG100701 (080069), page E-57.

RESOLUTION
ORDINANCE
RECEIVE/FILE

The total expended on City travel from July 1, 1998 through March 22, 1999, is \$229,813.55; the total amount budgeted for City travel is approximately \$370,000.

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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