

**CITY COUNCIL  
COMMUNICATION:**

**REVISED**

ITEM \_\_\_\_\_

**99-130**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

APRIL 5, 1999

**SUBJECT:**

OUT-OF-STATE  
TRAVEL

**TYPE:**

**RESOLUTION  
ORDINANCE  
RECEIVE/FILE**

**SUBMITTED BY:**

KEVIN RIPER  
FINANCE  
DIRECTOR

**SYNOPSIS -**

**Kevin Riper (0-R), Finance Director**, to Nashville, Tennessee, from May 21, 1999 to May 26, 1999, to speak at and attend the Government Finance Officers Association Annual conference. The conference represents an opportunity to explore with peers leading trends in accounting, auditing, financial reporting, capital finance, debt administration, budgeting, performance measurement, cash management, investments, and other financial topics. Mr. Riper has been asked to speak at a pre-conference seminar on May 22, 1999. Although the cost of this trip does not require approval under Council policy, Council authorization is requested.

**Preston Daniels, (1-R), Mayor, Christine Hensley (0-R), Council Member, and Pamela McAdams, (1-R), Legislative Analyst**, to Washington, D.C., from June 9, 1999 to June 11, 1999, to attend a conference sponsored by the Chamber of Commerce. This conference features legislative and policy sessions, workshops and roundtables on Capitol Hill with Congressional and Administrative leaders to focus on the federal issues that will be most critical to cities and towns in 1999. (Mayor Daniels will leave DC June 11 to attend the US Conference of Mayors in New Orleans, LA.)

**Preston Daniels, (1-R), Mayor**, to New Orleans, Louisiana, from June 11, 1999 to June 15, 1999, to attend 67th Annual Conference of Mayors. An extensive schedule of concurrent technical workshops, plenary and business sessions will offer the opportunity to network with top city officials from all over the country.

**Eric Anderson, (0-R), City Manager**, to Chapel Hill, North Carolina, from June 3, 1999 to June 6, 1999, to attend a meeting of 100 federal, state, and local government leaders to

assess and frame the technological, economic, social, and global challenges confronting them in the next millennium. Although the cost of this trip does not require approval under Council policy, Council authorization is requested.

**Bernell Edwards, (0-NR), Senior Police Officer**, to Dallas, Texas, May 1, 1999 to May 8, 1999, to attend the Cooper Institute. This training will give him a fitness Trainers Certification and allow him to administer physical fitness tests for applicants at the Police Academy.

**Dustin Flynn, (0-R), Senior Police Officer**, to Biloxi, Mississippi, June 18, 1999 to June 27, 1999, to attend the International Association of bomb Technicians training. This training will update Bomb Squad members on current and up-to-date training procedures.

**Greg Gourd, (0-NR), Police Identification Technician**, to Rochester, New York, from August 7, 1999 to August 12, 1999, to attend a workshop sponsored by the Rochester Institute of Technology/Kodak Corp. This training is an intensive 3-day hands-on workshop orienting the photography expert to the equipment, software, and protocols for law enforcement crime scene digital imaging.

**Douglas Harvey, (0-NR), Police Sergeant**, to Jacksonville, Florida, from October 9, 1999 to October 15, 1999, to attend the Institute of Police Technology and Management. This seminar enhances the individual's ability to perform investigations and tasks completed by the Office of Professional Standards.

**Robert Cox, (1-R), Lieutenant, Fire Department, and Kerry Schneider, (1-R), Engineer, Fire Department**, to Pueblo, Colorado, April 10, 1999 to April 18, 1999, to attend Tank Car Specialist Advance Course focusing on railroad tank car design, construction, valve repair, damage assessment and derailment response.

#### **FISCAL IMPACT -**

Cost of travel is \$806, \$4,468, \$1,900, \$850, \$1,486, \$1,700, \$2,297, \$1,563, and \$3,872 respectively. Funding for these trips is provided for in the 1998-99 Operating Budget under Index Code, FIN010100 (012013), page FN-9; Index Code

MCC010000 (015511) Page MC-4; CMO010000 ((010710) page CM-5; HRS980100 (019919), page N-22; Index Code FIR040100 (031112), page FR-16; and Index Code POL982100 (107870), page N-22.

The total expended on City travel from July 1, 1998 through April 5, 1999, is \$229,576.15; the total amount budgeted for City travel is approximately \$370,000.

### **RECOMMENDATION -**

**Approval.**

### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.