

**CITY COUNCIL  
COMMUNICATION:**

**REVISED ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**99-170**

**SYNOPSIS -**

**AGENDA:**

APRIL 19, 1999

**SUBJECT:**

OUT-OF-STATE  
TRAVEL

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

KEVIN RIPER  
FINANCE  
DIRECTOR

**Caroline Gathright (0-R), Enterprise Community Coordinator**, to Washington, D.C., from June 16, 1999 to June 18, 1999, to attend a conference sponsored by NASDA. This conference will provide new opportunities and initiatives to be used in sustaining successful economic development in the area.

**Bob Schulte, (0-R), Special Assistant for Federal Programs;** and **Mark Lahey, (0-R), Program Manager**, to Washington, D.C.; from June 2, 1999 to June 6, 1999 to attend a conference sponsored by NCDA. They will acquire new knowledge in CDBG and HOME funding and attend informational meetings on economic development.

**Brad Fousek, (0-NR), Senior Fire Inspector;** to Las Vegas, Nevada, from May 16, 1999 to May 21, 1999 to attend Profiling the Future of Arson into the 21st Century sponsored by the International Association of Arson Investigators.

**Bill McCarthy, (0-R), Assistant Police Chief;** to San Francisco, California, from April 28, 1999, to May 2, 1999 to attend the 1999 Annual Meeting of the Police Executive Research Forum. This meeting will provide up-to-date information to Police Executive Officers.

**William Boggs, (0-NR), Senior Police Officer;** to Las Vegas, Nevada, from May 16, 1999 to May 21, 1999 to attend the International Association of Arson Investigators. This conference will provide updates and education in the latest techniques of arson investigation to maintain proficiency in the duties of arson investigation.

**Jack Morton, (0-NR), Assistant Police Chief,** to Boston, Massachusetts, from May 3, 1999 to May 16, 1999 to attend the Police Executive Forum. This academic program focuses on leadership and

executive development.

**Eric Anderson, (1-R), City Manager**, to Washington, D.C. and Wilmington, Delaware from June 8, 1999 to June 14, 1999. Mr. Anderson will be combining four meetings in this trip: the 1999 National GeoData Forum, the Local Government Geographic Data Consortium (LGGDC), the Greater Des Moines Chamber of Commerce annual legislative trip (will attend sessions as possible), and the National Academy of Public Administration (NAPA) 1999 Academy Spring Meeting. The GeoData Forum will focus on furthering the development of the National Spatial Data Infrastructure (NSDI); the LGGDC meeting will focus on clarification of local government requirements for the NSDI and provision of accurate and timely input to the Federal Geographic Data Committee; the Chamber of Commerce legislative trip will consist of legislative and policy sessions and meetings with Congressional and administrative leaders; and the theme of the NAPA meeting is State and Local Government Performance on Trial: How are Performance-Based Strategies Working and How Do We Know?

#### **FISCAL IMPACT -**

Cost of travel is \$1,287.28, \$3,051.87, \$1,465.51, \$1,563, \$1,372, \$5,128.27 and \$1,900 respectively. Funding for these trips is provided for in the 1998-99 Operating Budget under Index Code CDD049900, page CD-27; Index Code FIR070400, page FR-11; Index Code POL982100, page N-23 and Index Code HRS980100, page N-22, and Index Code CMO010000, page CM-5.

The total expended on City travel from July 1, 1998 through April 19, 1999, is \$244,368.65; the total amount budgeted for City travel is approximately \$370,000.

#### **RECOMMENDATION -**

**Approval.**

#### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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