

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-177

SYNOPSIS -

AGENDA:

APRIL 26, 1999

The Acting City Engineer has recommended the adoption of a new job specification, Seasonal Construction Inspector. This position, under the direction of Senior Construction Inspectors, assists in the inspections of non-complex construction projects during the Summer and Fall construction seasons.

SUBJECT:

NEW JOB
SPECIFICATION-
SEASONAL
CONSTRUCTION
INSPECTOR

FISCAL IMPACT -

Funds for this position are appropriated in the Fiscal Year 1999 and 2000 Budgets.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

The position will be assigned to Range 16 (\$23,951 - \$28,333) of the Municipal Employees Association (MEA) Pay Plan. This Salary Range was established in order to be competitive with existing labor market rates for like seasonal employees and an increase from the current salary range of \$20,951 - \$24,988.

SUBMITTED BY:

WILLIAM STOWE
HUMAN RESOURCES
DIRECTOR

RECOMMENDATION -

Receive and file recommended new job specification of Seasonal Construction Inspector in the Engineering Department.

BACKGROUND -

The Acting City Engineer has an immediate need for a new job specification entitled Seasonal Construction Inspector. Seasonal Construction Inspectors are hired to assist and work with the full-time Inspectors during the prime construction season. However, in the past, seasonal employees have been hired without the existence of a formal classification and job

specification. The new job specification will allow the City to appropriately recruit, hire, and compensate this essential group of seasonal employees.

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