

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-199

SYNOPSIS -

AGENDA:

MAY 3, 1999

Approving low dollar primary bid submitted by Jermaine's Hauling and Services, Inc. (4906 Ingersoll Avenue, DSM, Jermain McGregor, President) at \$100.00 per hour, second low dollar bid submitted by Thoroughbred Construction Co. (200 SE 6th, DSM, Mark Anderson, President) at \$125.00 per hour, and the third low dollar bid submitted by P.G. Construction, Inc. (34 SE Gray St., DSM, Keith Purdy, President) at \$135.00 per hour for an annual contract with two renewal options for clean-up services.

SUBJECT:

BIDS FOR ANNUAL CONTRACT FOR CLEANUP SERVICES FOR NEIGHBORHOOD HEALTH AND ZONING DIVISION.

FISCAL IMPACT -

The Community Development Department General Fund budget and the CDBG-BENEAT grant are the sources of funding for this contract. The estimated value of the contract on an annual basis is \$80,000 to \$85,000. This is based on an average of 900 clean-ups per year. Many of the cleanups take less than one hour to complete; the low bid is \$100 per hour.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

RECOMMENDATION -

SUBMITTED BY:

Approval.

JAMES GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

BACKGROUND -

An invitation for bid was sent to fourteen potential vendors to provide clean-up services for the Community Development Department, Neighborhood Health and Zoning Division. Three bids were received.

On April 19, 1999, Council deferred action on the bid proposals to give staff an opportunity to evaluate the possibility of performing small scale cleanups of private property "in

house" with city personnel. On April 26, 1999, the bid proposal was withdrawn from the Council agenda until such time as the evaluation was completed. The evaluation has revealed that the Public Works Department should continue to provide resources to assist the Community Development Department with the large cleanups that require equipment not available to the contractor. A contractor can efficiently complete the smaller cleanups.

The Community Development Department requests that Council approve the original bid proposals. Jermaine's Hauling and Services, Inc. is the low dollar primary bid; as alternates, Thoroughbred Construction Co. is the second low dollar bid and P.G. Construction, Inc. is the third low dollar bid.