

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-321

SYNOPSIS -

AGENDA:

JULY 12, 1999

Floyd Bentz, (0-R), City Engineer, to Denver, Colorado, from September 18 to September 23, 1999, to attend the American Public Works Association Congress and Exposition. The Congress provides concurrent technical and administrative sessions on infrastructure and public works subjects.

SUBJECT:

OUT-OF-STATE
TRAVEL

Michael Armstrong, (0-R), Information Technology Director, San Diego, California, from July 25 to July 30, 1999, to attend the Environmental Systems Research Institute, Inc. (ESRI) International User Conference. Presentations during the conference will introduce new geographic information system network architecture for heavily networked and integrated environments.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

Bruce Bergman, (0-R), Corporation Counsel, to Toronto, Ontario, Canada, from September 25 to September 29, 1999, to attend the Iowa Municipal Lawyers Association Annual Conference. The conference includes information regarding legal issues that local governments face such as telecommunication, public/private partnerships, land development and regulation, personnel issues, etc.

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Michael Armstrong, (0-R), Information Technology Director; Joanne Pollock, (0-NR), Police Lieutenant, and Eric Nevins, (0-R), Radio Shop Supervisor, to Minneapolis, Minnesota, from August 8 to August 13, 1999, to attend the APCO Institute. This seminar offers courses on different aspects of public safety communications as well as exhibits of the latest communications technology.

William Moulder, (0-R), Police Chief, and Douglas Philiph, (0-R), Police Legal Advisor, to Charlotte, North Carolina, from October 29 to November 4, 1999, to attend the annual meeting of the International Association of Chiefs of Police. Mr. Philiph will attend the legal officers' section of the conference.

Shaune Osborne, (0-R), Loss Control Specialist, to Minneapolis, Minnesota, from July 11 to July 16, 1999, to attend a course sponsored by 3M. This course will provide information to evaluate and maintain a comprehensive respiratory protection program according to the most recent OSHA and ANSI requirements.

David McDermott, II, (0-NR), Senior Police Officer, to Dallas, Texas, from July 31 to August 6, 1999, to attend a course sponsored by the American Polygraph Association. This course will enhance the polygraph examiners interview and interrogation techniques, control and relevant question formulation; giving special attention to advanced strategies when dealing with both sex offenders and pre-employment candidates.

Cindy Donahue, (0-R), Senior Police Officer, to Minneapolis, Minnesota, from September 12 to September 17, 1999, to attend a course sponsored by Minneapolis Police Department. This course will provide homicide investigator training.

Eric Anderson, (0-R), City Manager, to Portland, Oregon, from September 25 to September 29, 1999, to attend the 85th Annual International City/County Management Association (ICMA) Conference. This conference offers a broad spectrum of educational and information-sharing opportunities for local government managers. Sessions will focus on growth management, public trust in government, changing technologies, basic managerial skills, and personal issues facing managers and their families.

FISCAL IMPACT -

Cost of travel is \$1,550, \$2678, \$1,650, \$4,167.56, \$3,159.80, \$1,435, \$1,519.10, \$1,470.15, and \$1,765 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code ENG010100, page 7-36; IFT010000, page 13-6; LGL010000, page 14-6; HRS980100, page 17-23 (Armstrong, Pollack, Nevins, Moulder, Philip, Osborne, McDermott, and Donahue); and CMO010000, page 5-7.

The total expended on City travel from July 1, 1999 through July 12, 1999, is \$0; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.